

Action items from 19 May 22 SRC meeting	Discussion	Action
1. AAP002/003	Teachers not using the rubric effectively and grading students individually	All teachers have had PD on rubrics from the Educational designer.
	Poor marking turn -around times	Addressed with teachers concerned
2. WHS006	Teacher not accepting examples of workplace situations and saying they aren't real when students have incident reports of the situation.	We will look at rewording this assessment
3. HLTENN007 Stage 2	Some questions on exam weren't taught in class ie: what is an antipruritic?	Antipruritic/ antihistamine are discussed in both sessions 4 and 5. Session Objectives mention -Discuss and describe common antipruritic agents. Teacher to ensure that the Prepare section addresses all the objectives.
4. . Student behaviour in labs and class, Stage 2&3	Students demonstrating disrespectful behaviours in class and labs towards teachers and other students	SRC reps to send the names of students concerned so this can be addressed
5. Clinical placement issues	Students sent to an aged care venue for a Subacute placement. Students complained of bullying on this placement by facility staff	This venue did not keep to the agreement and will no longer be used. Bullying concerns sent to the placement team to address with the venue. This venue will no longer be used.
6. Clinical placement office-poor communication	<ul style="list-style-type: none"> No one answering emails and calls. 	<ul style="list-style-type: none"> The telephone system has had some errors and it being rectified.

	<ul style="list-style-type: none"> • Students are submitting docs and CPO say not received. Then asking for all docs to be resubmitted. Students don't get a confirmation that docs are received. • Lack of communication about upcoming placements. Students being informed about PL commencing the following week. 	<ul style="list-style-type: none"> • New In place platform being used will address the issue of documents being saved correctly when students upload their documents. • In-place to address these issues. Students will be able to view allocations.
7. Stage 4 -delay in receiving assessment results	Awaiting Wounds and PHC assignment grades	This has been addressed by the EMs
8. Immunisations required for placement	Students want more information about the immunisations eg. Which immunisations should be completed before the Aged care PL etc, factoring in the intervals between immunisations etc.	This information has been updated and sent out to students
9. Immunisation forms at commencement of the course	Students want the immunisation form at the offer stage in the course	Discussed with students that the form is discussed at orientation. This is sufficient time for students to get immunised if they start in week 1 of the course. Students are leaving this until too late and therefore not meeting the document deadline.
10. Formatting issues with documents for assessment	Issues with formatting of the assessments. Students unable to edit the document. Poor formatting on the skills document, especially questions 8-10	Response from the teacher: Students are not meant to edit the assessment documents as there is nothing they need to edit for AT 2A,B,C & D. They need to print these documents and bring them to the Lab session where they will be assessed, they can handwrite their names on the printed form. They do need to hand write the answers to questions at the end of the assessment, this is an audit requirement students can not complete prior to the assessment, as

		assessors need to ensure the answers are the students. This was advised to students many times.