

MINUTES

Meeting Title Goes Here

Date:	5 April 2022
Time and venue:	5pm via Student Rep WebEx Space
In attendance:	Divya Sharma, Rimpal Kaur, Ujjwal Kaushal, Nisura Yasaswin Balasooriya Balasooriya Lekamlage, Sixuan Guo, Aakanksha Kalra, Jodi Sinclair, Warda Yasir, Anandpreet Singh
Apologies:	Shubhankar Dev Rawat, Tanya Gupta, Rahul Nyol, Mikayla Royal, Kurin Lelean, Amanda Meehan, Sabina Hussain,
Minutes secretary:	Rimpal Kaur

1. We WebEx recording statement

Divya (SRC Chair) reminded the council that the meeting was being recorded and that by remaining in the meeting, council members were providing consent to the recording.

2. Acknowledgment of country

Divya acknowledged country of the Wurundjeri, Bunwurrung and Taungurung peoples.

3. Welcome by Suzanne McKinnon, Executive Director of Engagement and Support

Suzanne welcomed the SRC to 2022 and mentioned she looked forward to working with the council. Suzanne was supportive of the decision to keep Divya on as the SRC chair and welcomed Rimpal to the SRC leadership team. Suzanne also thanks the SRC for their work over 2021 and recognized the connection made between the SRC and Holmesglen governance bodies and the executive team. Suzanne also thanked reps for their time and commitment to the role and mentioned she would like to join future SRC meetings to remain engaged with student voice and accessible to the SRC.

4. Minute of the previous meeting

Divya provided an overview of the minutes of the previous meeting and asked the council to correct any errors or pass these as a true record of the previous meeting. Nisura passed these minutes as true and correct, seconded by Aakanksha.

5. Action items

- 5.1. Student clubs sub-committee – Divya asked reps to consider if they would like to join the student club sub-committee. Michaela spoke about the work that would be required and that this work would be done in partnership with the Student Engagement team, linking back to the Institute's Learner Engagement and Partnership Strategic Plan. Reps were asked to contact Divya or Michaela to express interest in this. To be followed up at next meeting.

6. Institute response to SRC recommendations – Michaela Hosking, Manager of Student Engagement and Success

Michaela provided an overview of some of the recommendations that the institute had addressed over 2021 including:

- A review of the learner orientation program
- The development and distribution of the digital showbag which welcomes new students to the institute.
- The development of an inclusive language guide relating to the LGBTQIA+ community
- Brightspace review project – trying to ensure the Brightspace platform remains consistent in appearance across units and courses for a better user experience.
- Unit evaluation standardisation tool – streamlining the way students evaluate their units.

Michaela also mentioned she would provide the SRC with a written report providing an overview of the Institute's responses to all recommendations made in 2021.

7. Discussion Theme – Campus Facilities and Spaces

Campus Study Spaces

Reps were asked which spaces they use the most on campus, what spaces are missing, what would attract them to remain on campus and how they would want to interact with industry within the campuses.

Since most of the students are back on campus, they agreed they use cafeteria the most, the second space is library and student lounge is the one of the least used areas around all the campuses.

There is a need of more interactive spaces such as inclusive student spaces including breakout and study areas, collaboration spaces and fitness spaces.

Some students felt the closing timing of cafeteria at 3:00 pm is too early as their classes finish at 5:00pm. Most of the students agreed to this point. Some students said more social activities and sports will make them to stay much longer on campus. Students also mentioned additional eating areas or businesses i.e. 7/11.

Students at Moorabbin also mention the outdoor social spaces required regular cleaning.

Reps said, partnerships with real industry can enhance their experience and increase better graduate outcomes. Divya mentioned she has a friend who has graduated and is struggling to find work Australia and feels a contributing factor is the limited industry engagement within that particular course.

Students at the Moorabbin campus also mentioned the lack of chairs on site, specifically in building 3, level 2. Students also mentioned additional power points across the institute will help to charge BYO devices.

Campus Social Spaces

Student reps confirmed libraries and cafeterias are the most common social spaces on campus. Students across all campuses requested more food preparation areas / kitchenettes. Moorabbin campus requested additional microwaves as student traffic has increased during the common break times. Students at all campuses have agreed there is limited sitting space outside classrooms and often they are sitting on the group waiting for classrooms to be opened.

At Moorabbin, building 4 is the only place to eat.

Students were asked if the current spaces remain inclusive to all student communities. Reps mentioned the need for gender neutral bathrooms but to continue to offer bathrooms for male and female students to ensure cultural sensitivity. The SRC noted they do not represent the views of all student communities and suggested further consultation with various student communities including the LGBTQIA+ community be had.

Reps provided positive feedback regarding the Chadstone campus library.

Campus facilities and services

Students provided feedback as to the visibility of particular campus facilities and mentioned the following:

- Student do not know about the childcare services at the Moorabbin and Chadstone campuses. Further promotion of these services is required.
- Students confirmed they are aware of the parking subsidy, although this needs to be better promoted to new students.
- Students are aware the campus restaurant exist but are not aware they are able to access the services. Further promotion of this service is required.
- Students remain aware of the services provided by Student Wellbeing.
- Students remain aware of the study support service but very few have used the service.
- Students are aware of libraries and cafeterias.
- Some students are aware of the prayer rooms.
- No students are aware of the parent rooms.
- Students are aware of the bookshop and security.
- Student are aware of Holmesglen @ Eildon but not sure how to engage with this service.

Getting to and from campus

Mixed response as to whether students drive or take public transport.

Those who take public transport to the Chadstone campus remain happy with the accessibility to campus via public transport. Moorabbin students feel public transport is not as accessible – there is a 20-minute walk from the train station and not all students are aware of all bus routes.

Moorabbin students mentioned the lack of car parking is an extreme issue, particularly if they start classes halfway through the day. Students feel the hospital patients and visitors are taking most of the parking.

Students are not happy to pay for parking and feel their fees should cover this.

8. Recommendations

The SRC made the following recommendations based on discussion:

1. Disability and LGBTQIA+ communities to be questioned.
2. Free parking for Holmesglen students
3. Improved the quality of the social spaces
4. cleaning of outdoor spaces and consider shaded outdoor spaces
5. More vending machines across the campuses.
6. Repair water stations at Moorabbin & Chadstone
7. Increased microwaves and kitchenettes across the campuses
8. Reviews of chairs across the institute and make sure they are out post COVID
9. More industry presence on campuses

Next meeting scheduled for 11 May 2022, 5pm via the SRC WebEx Space.