

## MINUTES

**Nursing Department**  
**Diploma of Nursing Student Representative Council Minutes**  
**Thursday 2 September 2021 3.00pm-4:00pm**  
**via Webex**

**Present:** Kamini Pillay (Chair), Lindsay Bava, Alexander Antaras, Scott Amos, Zara Rothery, Kalpani Hetti Arachchige, Alison Munari

**Apologies:** Michaela Hosking, Amanda Meehan

**Not Present:** Rachel Cullen, Muhammad Wasif Sarwar, Tanya Gupta, Emily Anne Kidd, Sarah Zemirah

**Minute Secretary:** Rebecca Wolk

Item	Discussion	Unit/s	Responsibility	Action
<b>1. Welcome &amp; Apologies</b>	Kamini welcomed everyone to meeting. Noted that Michaela Hosking, Student Engagement Manager, was unable to attend today's meeting. She will attend next meeting.			
<b>2. Acknowledgement of Country</b>	In the spirit of reconciliation, Holmesglen recognises and celebrates the traditional owners of the lands throughout Victoria and beyond on which we educate and train. We pay our respects to Elders past and present and acknowledge our emerging leaders.			
<b>3. Introductions</b>	Welcomed Alison Munari, new J21 student representative for Moorabbin & Kalpani Hetti Arachchige F20 International representative to the meeting.			
<b>4. Update on Action Items from Previous Meeting</b>	<b><u>Flipped Learning</u></b> Mentors working with wounds unit coordinator and teachers to ensure consistency with prepare content and exploration in class.	HLTENN006/ HLTWHS006/ HLTENN003	EMs/Teachers	WHS006 & ENN003 units are being addressed and changes to be made. Brightspace to also be updated.

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## MINUTES

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<b>5. Discussion on:</b>				
<b>5.1. What is working well in Diploma of Nursing course</b>	<ul style="list-style-type: none"> <li>Stage 4 internationals are managing to complete assessment work despite current restrictions. Some international concerns raised include               <ul style="list-style-type: none"> <li>➤ placement completion prior to BN commencement in 2022</li> <li>➤ BN IELTS entry requirements</li> <li>➤ proof of COVID vaccination without Australian identification. Some may have a my.gov account but can't link vaccination record due to identification limitations.</li> <li>➤ are vaccinations required for placement</li> </ul> </li> </ul>	Stage 4 Intl cohort	EMs	<ul style="list-style-type: none"> <li>➤ announcements have been provided to students regarding placement delay with current COVID lockdown and hospitals experiencing staffing shortages due to quarantine. The start date for Bachelor has been delayed to accommodate Stage 4 Diploma students. Currently placement priority is to 3<sup>rd</sup> year Bachelor students and Stage 4 Diploma students. Individual mapping has been completed for each student to provide a detailed picture of units completed and placements required.</li> <li>➤ International students require an IELTS score of 7 in each component to meet entry requirements for Bachelor program.</li> <li>➤ The blue card may be acceptable by some clinical providers as proof of vaccination. As the blue card is handwritten, can be tampered with and may not be accepted as evidence. Download app on phone and ring MyGov for assistance.</li> <li>➤ COVID vaccinations have been mandated only for aged care workers. It is recommended for students to receive 1<sup>st</sup> dose of vaccine to be accepted for placement. Some facilities are asking students to have COVID vaccine prior to placement</li> </ul>

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	<ul style="list-style-type: none"> <li>No major issues to currently report for J21 cohort. To set up a group chat for students to raise issues. Whatsapp, Webex or Online Community group chat was recommended. The Nursing SRC are uploaded to the Online Community forum for students to refer to. Classmates are frustrated undertaking classes over webex due to current restrictions. Also have first OSCE next week and group is anxious.</li> <li>Communication from Clinical Placement Office has immensely improved.</li> <li>Timetable restructure with labs in the morning and online classes in the afternoon a great success</li> <li>Wounds unit (HLTENN006) restructure with two major assignments submissions over Stage 3 &amp; 4 rather than one stage as previously required a great help.</li> </ul>			
<b>5.2. What is not working well in Diploma of Nursing course</b>	<p><b><u>Course Progression</u></b></p> <p>Some Stage 3 students found out last week that they failed CHCDIV002 unit when unit was completed at beginning of Stage 2. There were issues of work being lost and now having to resubmit assessments by end of this week. Affected students are asked to contact Megan Young for further investigation. Students must complete two workshops and complete all assessment questions to successfully pass the unit.</p>	CHCDIV002	EMs/Teachers	Previous submissions can be retrieved. Mapping project may have affected submissions. Lindsay Bava and Megan Young to investigate.
	<p><b><u>Subject Delivery</u></b></p> <p>Too much self-directed learning for timeframes in Stage 2. Specific units and teachers unknown at this stage. It was also raised that there are no tutorials for CHCPRP003 unit only prepare learning.</p>	Stage 2 cohort	EMs/Teachers	Units are directed by training.gov.au. There should be no teaching in classes only applying knowledge. Further information to be sought and EMs to investigate.

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	<p>Students struggling with teacher. Waiting for technical issues to be fixed and missing content on Brightspace.</p> <p>Students received only two days notice of subject commencement. Not enough preparation time. As there have been timetabling issues some students thought announcement was an error. A reminder on Brightspace would be appreciated.</p> <p>Students requiring calculations support for medications unit were referred to Ann in the Library. Some students have reached out and emailed but have received no assistance.</p>	<p>HLTAAP002/ HLTAAP003</p> <p>CHCDIV002</p> <p>HLTENN007</p>	<p>EMs/Teachers</p> <p>EMs/Teachers</p> <p>EMs</p>	<p>EM to investigate</p> <p>EM to follow up</p> <p>EM to follow up</p>
	<p><b><u>Timetabling</u></b> Tutorials and some lab classes are missing from timetable which have been occurring all semester. HLTAAP002 &amp; HLTAAP003 are some subjects affected. Students need to email their teachers where there are timetable issues to follow up.</p>		EMs/Teachers	EMs to investigate and post message on Brightspace
	<p><b><u>Webex Etiquette</u></b> A student participating in Webex often lying in bed and allowing partner to participate and ask questions in session. Other students have raised concern about this. Student rep to email EM further details to follow up.</p>		EMs	EMs to investigate
<b>6. Course Advisory Council Feedback</b>	<p>Holmesglen has received Course Advisory Council feedback that students are not completing mandatory unit prior to placement. This is usually undertaken a week prior to placement commencement. Students are not sending in by due dates and not responding to reminder emails from clinical facility. Student reps advised to please remind students to complete this on time.</p> <p>Other feedback received include students not wearing face shields, leaving shifts early, not participating in morning handover or treating patients with proper care.</p>		EMs	Student reps advised to remind students that a code of conduct must be adhered to or clinical facilities may not be inclined to allocate placements to Holmesglen in the future.

## MINUTES

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<b>7. Holmesglen Digital Experience</b>	No update. To be addressed at next SRC meeting			
<b>8. Brainstorm future Agenda items</b>	No update			
<b>9. Next Meeting and Meeting Topic</b>	Meeting closed 3:50pm Next Meeting Thursday 14 <sup>th</sup> October 3-4pm			Minute Secretary to send next meeting invite