

### Action items from SRC meeting on 22/7/2021

1. Teachers expecting the Explore work to be done prior to attending the tute.	EM	Discussed with Unit Coordinator and will reword the explore section from week 3. Explore activities to only be done in the tute session. All Prepare activities must explain to the student what is required for the tute. Prepare readings, videos etc must lead in to the Explore activities which need to be case scenarios and critical thinking exercises.
2. WHS006 – Stress unit, Teacher from Bourke expecting the Explore work to be done prior to attending the tute.	EM	Unit Coordinator has confirmed that the Explore section is only released to students on the day of the tute and has set up a conditional release of the Explore content which is visible to students only after the Prepare work is complete. Unit Coordinator and unit lead have discussed that the Explore cannot be done prior to attending the tute.
3. Wounds resources- Students mentioned that the teacher does not understand Flipped learning	EM	EM has reviewed the week 1 content and the unit is not effectively flipped. There are no objectives for the week. There are too many tute activities consisting of slides, videos and notes to read. These should all be moved to the Prepare section. New Coordinator will work with support teacher, for the unit to be reflipped. The learning designer has been working with unit coordinator to assist in this process as well.
4. Consistency with uniform checks	EM	EM has emailed both teams about doing a uniform check at the start of every lab. To follow up on both campuses
5. Flipped learning	EM	All teachers at both campuses have been emailed with links to a Flipped learning course, flipped learning resources and flipped learning templates. Teachers are advised to contact the Learning designer for assistance with Flipped Learning. Teachers encouraged to undertake PD in Flipped learning. Links to the John Bergman course have been sent to all teachers

6. Clinical Placement Office	EM/CPO Manger	Increased communications to be actioned on Brightspace to ensure all students are kept up to date. Individual mapping of each student is being undertaken and to be communicated to each student individually, this will include past and future placement allocations. Inplace platform to be introduced end of August once approved by executives which will ensure increased visibility for each student.
	EM/CPO Manger	Late cancellations by facilities, eg on the day, Clinical Office have asked if possible to have earlier cancellations, but understandably during the current pandemic, often decisions are made late by facility management during lock down periods as often, lockdowns occur within 24 hours
	EM/CPO Manger	All students are required to have 1 <sup>st</sup> COVID immunisation prior to placement in aged care by the 9 <sup>th</sup> September
7. Course Progression	EM	Delayed course progression letters to students which is hindering reenrolment. At risk meetings scheduled 2 weekly, with stage reviews each semester to highlight earlier and inform students earlier