

Action items from meeting on 2/09/2021

<p>1. Concerns from International students re completing placements in time to Transition to Bachelor</p>	<p>EM</p>	<p>Lindsay has discussed the extensive work by the CPO to do a DN clinical mapping exercise. Individual standing from this exercise will determine each student's placement requirements. Students will have access to their PL standing as soon as data is moved to In-Place.</p>
<p>2. International students don't have a Medicare card, so it is a convoluted process to access their COVID vaccination certificates for Placements</p>	<p>EM</p>	<p>Lindsay has explained that the Blue cards will be accepted for now as approved by Gabby. The placement team have informed students that they can use the Blue Pfizer card as proof of immunisation. Lindsay has emailed Michelle Fernandez from International department to look at a process for international students to access their COVID certificates. Kalpani has also advised that students can call the MyGov help-desk and they will assist students to download their COVID certificates. International dept contacted and will follow this up with the international health advisors. Students can also call My-GOV for assistance, to download the Covid certificate. Students can also contact AIR for them to send out proof of vaccines.</p>
<p>3. Bourke - enrolment letters being sent out very late. Students still receiving this in week 7 of the course to re-enrol in CHCDIV002. Students were apparently unaware they had not passed this unit.</p>	<p>LB</p>	<p>Lindsay will follow this up. Lindsay has advised that the students contact Megan Young.</p>

4. Student expressed that there were complaints that there was too much Self-directed learning in some units. Unable to give us the unit's name.	EM	Alex will get back to us regarding the unit codes so we can follow up. Explained to students that the volume of work is from the training package which we have to comply with.
5. Issues with timetables. Students still finding classes missing from their timetables.	EM	Advised students to email their teachers if classes missing. The teachers will escalate this to Kamini. Kamini has emailed the TT team to check the TT for Groups J21 & F21. All teachers at MOO were emailed to check Celcat and ensure all classes are reflecting on the TT.
6. Poor Webex etiquette. Students lying on the bed while their cameras are on for everyone to see. Family members are coming in and making faces to the camera. One student asked the teacher if her boyfriend could ask a question as he was listening to the session.	EM	Student will send me the name of the student who has allegedly done this. Jianbo will meet with this student. Still to receive the student details from the SRC rep.
7. Issues with poor communication from a teacher. The teacher has been reported as being abrupt with students. Lacks patience when students have issues logging in. Missing content from the unit.	EM	Kamini will follow up with the teacher and the unit coordinator. Actioned. This has been discussed with the teacher concerned. The teacher has concerns that the students are not doing the prepare work, logging in to the sessions, but are not present during the session.
8. Reminders to students for upcoming sessions. Eg CHCDIV002. Students missed the workshop because they did not see it on their TT.	Teachers	Teachers to make an announcement on BS, as a reminder if unit delivery is staggered. Queried this with the unit teacher. All sessions were on the Celcat TT so students would have been able to see this on their Timetables. Students also have access to their Brightspace shells, as well, so would have seen announcements from the unit coordinator.

<p>9. Complaint re lack of follow up numeracy support, from LSC.</p>	<p>EM</p>	<p>An announcement has been posted on BS for students by the numeracy teacher confirming support available. Students to contact Kamini directly if they are having issues with numeracy support. Contacted Ann Travis. Anne is unaware of any students who have not been followed up. Ann has also posted an announcement on BS to reiterate to students that support is available and how to contact her.</p>
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