**Student Representative Council Meeting #X for 20XX**

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| --- | --- |
| Date: |  |
| Time and venue: |  |
| Discussion Theme |  |

1. **Recording Statement**
2. **Acknowledgment of Country**
3. **Welcome & Apologies**
4. **Discussion Theme –** 
   1. **XXXXXXXXXXX**
   2. **XXXXXXXXXXX**
   3. **XXXXXXXXXXX**
5. **General Business**
6. **Recommendations** 
   1. What recommendations are you putting to the institute to improve the student experience regarding XXXXXXXXXXXX?
7. **Next meeting & meeting topic.**

Meeting # X – [INSERT TIME, DATE AND DISCUSSION THEME]