

## AGENDA

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### Student Representative Council Meeting

<b>Date:</b>	Wednesday 14 June 2023
<b>Time and venue:</b>	5:00 pm via WebEx Teams Space

1. **WebEx recording statement**
2. **Acknowledgment of country**
3. **Welcome & apologies**
4. **Minutes of the previous meeting to be passed**
5. **Action items**
  - 5.1. Institute response to SRC recommendations – Michaela Hosking, Manager of Student Engagement and Success
  - 5.2. Importance of Keeping up to date with Webex chat of SRC, communications, Meeting dates and times.
    - Having the WEBEX Meet and WEBEX app installed on your devices.
      - [Download the Webex desktop and mobile apps](#)
    - Log in with your student email
    - Have your meetings scheduled in your calendar digitally or other.
      - [2023 SRC Meeting Schedule \(holmesglen.edu.au\)](https://holmesglen.edu.au)
  - 5.3. Importance of Sending an apology when you can't attend a meeting.
  - 5.4. Due to not meeting the quorum in the last meeting and the lack of response for the prompt to set up another meeting, we will discuss two topics today
    - **Topic 1 - Ensuring Holmesglen is a safe and inclusive space for all learners.**
    - **Topic 2 - Connecting with the Holmesglen Alumni. How do we remain connected once you graduate?**
  - 5.5. Note this meeting will run over the usual scheduled times.
6. **Discussion theme 1 – Ensuring Holmesglen is a safe and inclusive space for all learners**
  - 6.1. Definition of a safe and inclusive space. Explain what it means to have a safe and inclusive space.
  - 6.2. How to encourage and promote Diversity, Cultural sensitivity, Gender equality and inclusivity around the campus.
  - 6.3. Discussion around the Accessibility and accommodation around the campus facilities (wheelchair ramps, assistive technologies, or support services to create an inclusive learning environment).
  - 6.4. Mental health support and the importance of mental health support services for students (counselling services, mental health resources, and awareness campaigns)
  - 6.5. What do you think can be improved at Holmesglen in-terms of safety and inclusivity.

- 6.6. How to increase awareness and education on topics such as diversity, inclusion, and respectful behaviour.

## **7. Discussion theme 2 – Connecting with the Holmesglen Alumni. How do we remain connected once you graduate?**

- 7.1. Organizing Alumni networking events where current students can connect with alumni, fostering mentorship opportunities, and building professional networks.
- 7.2. Regular updates on the student newsletters about alumni, featuring success stories, and alumni achievements, showcasing their achievements and demonstrating the value of their education, inspiring current students and strengthening the alumni community.
- 7.3. Organizing Alumni guest speaker series: Invite successful alumni to campus to share their experiences, insights, and career journeys with current students, providing inspiration and guidance.
- 7.4. Organizing Alumni mentorship programs: Establish a structured mentorship program where alumni can volunteer as mentors to current students, providing guidance, advice, and career support.
- 7.5. Alumni involvement in campus events: Encourage alumni participation in campus events, such as career fairs, panel discussions, or industry-specific workshops, to facilitate networking and knowledge-sharing opportunities. Inviting past awards winners to awards nights?
- 7.6. Involving Alumni in Graduation ceremonies to attend graduation ceremonies as honoured guests, celebrating their accomplishments and providing a platform for them to reconnect with the institution and fellow graduates.
- 7.7. Alumni fundraising initiatives were organizing fundraising campaigns to support scholarships, campus improvements, or other initiatives, fostering a sense of giving back and continued involvement with the institution.
- 7.8. Growing our alumni network and keeping in touch

## **8. Recommendations**

- 8.1. What recommendations are you putting to the institute,
  - To ensure Holmesglen is a safe and inclusive space for all learners
  - Connecting in with the Holmesglen Alumni. How do we remain connected once you graduate?

**Next meeting & meeting topic** - 5 pm Monday 7 August 2023 – Discussion topic to be announced