

MINUTES

Nursing Department
Diploma of Nursing Student Representative Council Minutes
Thursday 18 May 2023 3.00pm-4:00pm
via Webex

Present: Lindsay Bava (Chair), Lincoln Brannan, Meredith Maynard, Will Kok, Zoe Newman, Rebecca Dahlstrom

Apologies: Kamini Pillay, Megan Haworth

Not Present: Monique De Gee, Jonathan Wood, Logan Noble

Minute Secretary: Rebecca Wolk

Item	Discussion	Unit/s	Responsibility	Action
1. Welcome & Apologies	Lindsay welcomed all to meeting.			
2. Acknowledgement of Country	In the spirit of reconciliation, Holmesglen recognises and celebrates the traditional owners of the lands throughout Victoria and beyond on which we educate and train. We pay our respects to Elders past and present and acknowledge our emerging leaders.			
3. Introductions	Rebecca Dahlstrom F23 Bourke St student rep welcomed. A23 reps to be introduced at next SRC meeting. A22 Bk St cohort currently do not have a student rep and requested to approach F22 student rep.			
4. Update on Action Items from Previous Meeting	<ul style="list-style-type: none"> Aggressive teacher behaviour at Palliative Care IPL simulation has been addressed and matter closed. Students expressed concern attending rural placements particularly with travelling, accommodation and financial costs. Scholarship information and student wellbeing links to be attached to future placement emails from Inplace to support students. Student reps encouraged to remind students to complete placement surveys which are emailed on the 1st of every month following placement completion to provide feedback on their experience. Consistent concerns are reviewed by Education Managers as well as the placement team and addressed with 			

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	<p>facilitators. EMs advised that students who refuse rural placements may prolong their studies by at least 6 months. There is a clause in ??? also stating that students must complete a waiver form which is reviewed by HOD. Students may be required to repeat a semester if placement refused.</p> <ul style="list-style-type: none"> • Not enough grace time granted for Stage 3 cohort to study content prior to exams. EMs currently working with unit coordinators and reviewing timetables. Matter ongoing. • EMs working with student welfare officers regarding ongoing student behaviour issues. Matter ongoing. Any further issues to be reported to Jianbo or Heather to address. • Awaiting response from library staff regarding request for extended opening hours. Matter ongoing. • Medications HLTENN040 unit delivery for all three stages under review and addressing prepare content/roots of administration. One coordinator to be appointed for all stages. More technologies to be included and introduced into Semester 2 delivery. Currently reviewing Stage 3. Stage 4 to be reviewed next semester. Terminology to be simplified and layout to be more user friendly. 			
5. Discussion on:				
5.1. What is working well in Diploma of Nursing course	<ul style="list-style-type: none"> • Swan Hill selection for rural placement highly recommended. Students taking on full patient load and applying nursing skills learned and engaging in patient activities. Student accommodation available close to hospital. Students at Epworth also enjoying placements with reinforcing nursing skills learned and support from buddy nurses • Some Stage 4 placements cancelled but rearranged quickly by CPO team • Recent IPL simulation at Moorabbin was informative as quoted by Stage 2 cohort. Working with BN students and gaining different perspectives was beneficial. • Stage 3 happy with progress; have finished theory and awaiting pending placements. 			

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5.2 What is not working well in Diploma of Nursing course	Subject Delivery Practicals in Stage 2 cohort not taught by regular teachers creating confusion as presented with varying course content in class. ie marking criteria regarding respiratory rate. Students requested makeup lab to be clear on assessment requirements/marketing criteria	Stage 2 cohort	EMs/OTL	Smart forms being reviewed by OTL
	Students had difficulty accessing information for CHCPRP003 unit online with no response from educators. Drop box also disappearing when submitting assessments. Advised recently by educators that an assessment had been updated to new smart form format for completion when students had already submitted assessment. Within the new format student responses were disappearing. EMs aware of issue and working with Office of Teaching & Learning department to resolve issue.	Stage 2 cohort CHCPRP003		
	Stage 2 HLTENN040 meds unit hard to follow. Not much linking to HLTAAP002 unit. Structure of unit confusing students.	Stage 2 cohort HLTENN040		
	Stage 3 students have recently become aware of pending assignments due for HLTENN042 & HLTENN043 they weren't aware of. Was listed on unit outline but advised by educators not to worry about it – 81G. Student unaware that quizzes 81A&B weren't part of assessment. 81G was not emphasised as main assessment. Students allocated only 3 days to complete assessment and some educators were on leave and unavailable to assist.	Stage 3 cohort HLTENN042/ HLTENN043		
	Stage 3 students taught in HLTENN039 & HLTENN043 units felt unprepared for placement. Questions on exam were also not covered in class: ie. crash cart?, medications. Application of wound dressing, cleaning of wounds and maintaining sterile fields procedures varied amongst educators which confused students.	Stage 3 cohort HLTENN039/ HLTENN043	EMs/Teachers	Teachers aware of issue and addressing in class
	Stage 3 meds calculation equation difficult to calculate particularly with ampule suspension and syringe markers. Request for more practice questions/background information prior to exams. Educators aware and addressing.	Stage 3 cohort HLTENN040		

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	<p>Miscommunication and inconsistency of learning amongst teachers reported by F23 cohort. Recent OSCE covered system approach when this was not taught in class.</p> <p>Teacher absences have resulted in fill in teachers that are lacking content knowledge. Students feel not worthwhile attending classes.</p> <p>An entire Stage 1 group recently failed assessment in CHCPRP003 class. Miscommunication regarding assessment task requirements.</p>	<p>F23 cohort Bk St</p> <p>F23 cohort Bk St</p> <p>F23 BS cohort CHCPRP003</p>		
	<p><u>Clinical Placement</u> Some Stage 4 students experienced bullying at recent placements. Has been escalated and currently being investigated by EMs. Others do not have an assigned teacher for support/assistance during placement. Students have been allocated placement with only one week's notice. Student reps reminded to inform cohorts to complete post placement surveys and provide feedback to address any issues.</p> <p>Stage 2 students also experiencing issues with facilitators at a particular venue. EMs requested issues to be documented in placement survey to address with facilitators.</p> <p>Some Stage 3 students expressed concern regarding placement location and distances from home. Students advised to reach out to Student Wellbeing for assistance.</p> <p>Stage 2 cohort noted that prior to placement, students should be encouraged of more positive placement procedure etiquette and less emphasis on what not to do on placement.</p>		EMs/CPO	EMs to raise with CPO
	<p><u>Student/Teacher Etiquette</u> Stage 1, 2 & 3 cohorts experiencing belittling and snickering from a particular teacher. Advised to email EM to follow up and investigate.</p>	Bk St cohort		
	<p><u>Bourke St Campus</u> Coffee machine broken down and repairs noted. Takeaway cups and utensils for student use requested.</p>			

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	<p>Timetables</p> <ul style="list-style-type: none"> Lack of notice of timetable changes/allocation for med simulations. Some students required to undertake alternative simulation prep with Deb instead. Timetables inconsistencies with IPLs and OSCEs. Students refused entry into OSCEs Prepare content in HLTINF006 released in practicals. No research time given. HLTENN045 assessments available prior to timetable release. Revised assessments then circulated creating confusion amongst students. HLTAID011 teacher arrived to class at 9am when class commenced at 8am. Students withdrawing due to disorganisation of classes/timetables, teacher absences and lack of support. <p>Issues will be referred onto EM for investigation.</p>	<p>Stage 4 cohort</p> <p>F23 Bk St cohort</p>	EMs/Teachers	EMs to review with educators
6. Diploma of Nursing reaccréditation feedback	<p>A Course Advisory Committee meeting will be held on 6th June from 1-4pm. Nursing SRC reps to be invited to attend on campus or via Webex. This meeting is held once a year with industry partners to review course delivery, placement structure, assessments and industry currency. The Dean, HOD, EMs, Clinical Placement and past students will also be in attendance. An agenda will be provided.</p> <p>Recent DN reaccréditation feedback from Nursing SRC reps will also be discussed including course duration, graded/ungraded assessments, assessment options, elective subjects and placement structure.</p>			
7. Brainstorm future Agenda items	No update			
8. Next Meeting and Meeting Topic	<p>Meeting closed 4:14pm</p> <p>Next Meeting 27th July 2023</p>			Minute Secretary to send next meeting invite